

# ClearStaff®

A Smart Choice.



Providing  
Successful  
Industrial Staffing  
Solutions  
Since 1997

[www.clearstaff.net](http://www.clearstaff.net)

# We Provide Competitive Compensation and Benefits

One of the ways ClearStaff stands out from many of its competitors is with our Employee Benefits program. We provide up to 40 hours of paid time off.

## In addition:



We offer a health care program that complies with the standards of the Affordable Care Act.



The ClearStaff team is dedicated to providing employees with the information, training, and motivation they need to succeed in the workplace.

Our **Referral Bonus Programs** have led to the successful hire of many employees.



# We Find the Right People

**A staffing agency is only as good as the employees it recruits and retains. Our goal is to place every employee in the best position to succeed.**

- 1)** We take the necessary steps to fully understand the candidates you need as well as what constitutes a good fit for your organization's culture. For every role – general labor, semi-skilled, and skilled – we prepare a detailed job description with responsibilities, skills, requirements, shifts, pay, perks, bonuses, and future opportunities.
- 2)** We capitalize on every channel in the marketplace for attracting potential employees. We go well beyond placing job listings on employment websites. We continually promote opportunities on social media, at community events, via SMS, and at job fairs. It's why we always have a strong pool of prospects at our fingertips.
- 3)** We support, recognize, and reward our recruiters for hiring the right candidates. One of our top priorities is investing (and reinvesting) in the tools, systems, and training to equip our recruiters to deliver employees that are a good fit for your company.

## **We offer Temporary Placements, Temp-to-Hire Placements, and Direct Hire Placements**

### **Our clients include:**

- Warehouses
- Manufacturers
- Co-Packaging
- Packaging Companies
- Food Distributors
- Logistics
- Electronics
- Recycling

### **Positions We Fill**

- Line Workers
- Pick & Pack
- Assemblers
- Fork Lift Drivers
- Shippers/Receivers
- Machine Operators
- Administrative/Clerical
- Quality Control

**On average,  
our Recruiters  
have 12+ years  
of experience.**

# We Screen for Your Requirements

**Companies require various types of screening. We support them all. ClearStaff completes screening according to your company's specific requirements.**

## **Our screening process offers:**

- A pre-qualifying questionnaire along with a face-to-face (in person) interview.
- An application document that collects general information for payroll, government forms, and employment eligibility as required in the I-9 Employment verification form.
- Pre-employment drug tests
- Criminal background checks
- Skill assessments

## **Does your company require E-Verify?**

- ClearStaff offers E-Verify employment eligibility verification.

Each ClearStaff office  
**has a manager  
on call 24/7.**  
We are always  
prepared to address  
emergencies.





# Why Companies Stay With Us

**25+ years in business. Consistency you can count on.**

We want you for the long haul — for small projects, peak season, and when you're ready to expand. So, you can count on us to go all out, year after year, to keep you fully staffed so you can achieve optimal productivity.

## **Here's why clients turn to us again and again:**

**We communicate.** You'll hear from us by phone, text, and email — often. You'll know the status of every hiring project — including if we ever have an obstacle — in real time.

**We're poised to pivot.** If your needs change — let's say you're having a better Q3 than projected — we are staffed to ramp up, quickly, to deliver the additional employees you need.

**We keep up.** Wage increases. Wellness benefits. Trends. We also follow legislation in our industry to ensure that we remain compliant.

**We're committed to our employees' success.** Our greatest value to you is successful placement and high retention. We achieve this by giving a clear picture to our employees about the expectations of tasks, environment, culture, and physical demands.

**We're proud of the longevity of our relationships.**  
**Ask us about the clients we've served for more than 25 years.**





# We're in Your Backyard

Today ClearStaff has 10 brick-and-mortar locations. Each branch office is staffed to manage its own client base and recruit locally. Here's where you'll find us:

## **Aurora**

1261 N. Lake Street, Suite L.  
Phone: (630) 897-1600  
aurora@clearstaff.net

## **Midlothian**

4818 W. 148th Street  
Phone: (708) 224-4510  
midlothian@clearstaff.net

## **Bensenville**

469 W. Irving Park Road  
Phone: (630) 521-1400  
bensenville@clearstaff.net

## **Streamwood**

1014 S. Barrington Road  
Phone: (630) 233-3000  
streamwood@clearstaff.net

## **Bolingbrook**

251 N. Bolingbrook Drive  
Phone: (630) 759-2900  
bolingbrook@clearstaff.net

## **Villa Park**

100 E. Roosevelt Road, Unit 9  
Phone: (630) 793-9698  
villapark@clearstaff.net

## **Chicago**

3031 N. Pulaski Road  
Phone: (773) 545-8400  
adminpul@clearstaff.net

## **West Chicago**

1800 W. Hawthorne Lane, Suite A  
Phone: (630) 562-4121  
westchicago@clearstaff.net

## **Crest Hill**

1701 N. Larkin Avenue  
Phone: (815) 280-4363  
cresthill@clearstaff.net



We also have a Mobile Office for onsite recruiting and community events.

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